Job Title: Anti-Trafficking Special Projects Coordinator
Reports to: Director of Anti-Trafficking Initiatives

Job Purpose: The Anti-Trafficking Special Projects Coordinator will manage the development and implementation of ICESAHT’s Human Trafficking Multi-Disciplinary Team (MDT) Protocols for SARTs and the Criminalization Alternative Project to have a systems level impact. The coordinator will ensure that there is an increased coordinated response to victims of human trafficking throughout Indiana. The coordinator will work with the Director of Anti-Trafficking Initiatives and community partners utilizing a research based, culturally sensitive, and trauma informed model.

The Human Trafficking MDT Protocols will be used by Indiana Sexual Assault Response Teams (SART). In conjunction with the release of the protocols, SART members will participate in training sessions coordinated by the Anti-Trafficking Special Projects Coordinator and facilitated by MDT partners. The protocols will help bridge the gaps that exist between human trafficking investigations and prosecutors as well as identifying victims of human trafficking.

The Criminalization Alternative Project (CAP) will focus on criminalization alternatives for victims of human trafficking. The Anti-Trafficking Special Projects Coordinator will work in partnership with county jails, probation, Rape Crisis Centers, Recovery Works, and community organizations providing supportive services. Through the development of a screening tool and understanding direct referral pathways, victims of human trafficking who have been incarcerated will be provided with reentry services focused on access to permanent housing and wrap-around services.

Responsibilities:
- Oversee the development of the Criminalization Alternative Project (CAP) Screening Tool
- Create a specialized training for CAP partners
- Develop referral pathways and referral templates to meet the re-entry needs of human trafficking survivors
- Provide training sessions to county jail employees, probation, Rape Crisis Centers, Recovery Works, and other community partners on the implementation of the Screening Tool and development of referral pathways
- Provide research, administrative, and writing support for the development of the Human Trafficking MDT Protocols for SART
• Coordinate Provide training sessions of the protocols accessible to all county Sexual Assault Response Teams
• Attend and lead bi-monthly CAP meetings
• Attend the IPATH Taskforce Adult Victim Services Committee Meetings
• Provide technical assistance to CAP project partners, HT Protocol project partners, and survivors of human trafficking calling for referrals

Qualifications:
• A commitment to ICESAHT’s mission, vision, and values.
• Commitment to ending sexual violence and human trafficking.
• Three to five years’ experience in anti-trafficking and/or human services work.
• Bachelor’s degree preferred.
• Bi-lingual preferred.
• An experienced trainer with strong communication and facilitation skills.
• Experience in providing technical assistance to human service providers.
• Knowledge of Indiana’s criminal justice system preferred.
• A proven track record of excellent organizational skills.
• Demonstrated experience working in a collaborative team-based environment.
• Technologically savvy, seeing beyond the numbers, identifying trends.
• Proficiency with Microsoft Office programs, strong Excel skills.
• Experience with data management software.
• Demonstrated ability to work independently and meet deadlines.
• Ability to multi-task while maintaining vigilant attention to details.
• Ability to work effectively in collaboration with diverse groups of people.
• Solid judgment and apparent leadership skills.
• A team player, who can interrelate and operate effectively with peers and other associates within a collegial, yet demanding, work environment.
• An individual who can handle a variety of constituencies, manage multiple tasks simultaneously and thrive in a complex environment with multiple priorities.
• Ability to maintain confidentiality.
• Impeccable integrity.
• Strong work ethic.

Additional Duties:
• Work collaboratively with all ICESAHT staff members. Contribute to the professional tone and approach of the project and ICESAHT, within the perimeters of ICESAHT’s mission and philosophy.
• Perform other duties as assigned.
• Reliable personal vehicle and a valid driver’s license are required. Driving is required.

Please email cover letters and resumes to tracey@icesaht.org.

The deadline for submitting resumes is Monday, September 13, 2021.